

Town of Norfolk
Norfolk Town Board Meeting
MAY 11, 2023

The Norfolk Town Board held its Monthly Meeting on Thursday, May 11, 2023 at 6:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilman Donald Purvis, Councilwoman Jean Gang, Councilman Paul Paige

Not Present: Deputy Supervisor Rick Bump.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the 4/13/2023 Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

SUPERVISOR'S UPDATE

- Tim Opdyke (Hepburn Library of Norfolk - Board of Trustees President) and Laurel Murphy (Hepburn Library of Norfolk – Director) gave an overview of maintenance work that has been done and still needs to be done on the building. Requested that the Town Board authorize funds to assist in this effort.
 - Decision to give \$25,000.00 in ARPA funds to the Hepburn Library of Norfolk for use in exterior repair work was approved with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried
- Lena Kanitz (Town of Norfolk – Assessor) gave an update on the work that she's done in preparing the Tentative 2023 Tax Roll. She stated that she's doing her job and working through the backlog of assessment adjustments that need to be done. Grievance Day is June 6, 2023. She is available to meet with property owners to answer questions per the published schedule of dates and times prior to the June 6 Board of Assessment Review Meeting.

- Volunteer Firefighters and Ambulance Workers Tax Break – Supervisor Pernice noted that the Massena Central School Board of Education passed a Resolution to Adopt the Volunteer Firefighter and Ambulance Worker’s from Real Property Taxation at their regular Board Meeting on March 17, 2023.
- Update on electrical at park – Supervisor Pernice noted that Vern Wolf has obtained a quote for “parts only” to upgrade the electrical to a 100-amp feed to the pavilion. (\$1,736.99) Vern expressed his concern that this wouldn’t be enough power if they built a new building, to feed both the pavilion and any new structure. Supervisor Pernice also noted that \$6,142.50 has been spent to date on this project (not including this estimate and more costs to do the land swap). Request for the surveyor has been submitted and we must wait for that work to be completed before we send it to Eric’s office. Supervisor Pernice asked the board members how they wanted to proceed. They said to ask Vern to get an additional quote to see what it would take to upgrade the electrical to 200-amp before making any decision.

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

- OIC Jose Colon also noted there has been an increase in vandalism and speeding mini bikes/ATV’s. With current staff levels the officers are doing what they can.
- OIC Jose Colon also noted that the Norfolk Police Department Facebook page is up and running.

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

*Monthly Dog Control Officer Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Peter Darabon offered the following updates:

- Pipe has been changed in the Arena parking lot. 80 feet of 18 inch culvert.
- Hauling blacktop for Stockholm
- We should be paving within 2 weeks
- Pump back in on Remington Ave
- Started to cut brush and boom mow in the country
- Graded Vankennan Road

EXECUTIVE SESSION

none

ACTION ITEMS

* Resignation of Tyler Simms from the highway department was accepted with a motion by Councilwoman Gang and Councilman Purvis. All In Favor – Carried

* Hiring of Greg Haggett for the highway department was approved with a motion by Supervisor Pernice and Councilman Purvis. All in Favor - Carried

* Resolution # 11-2023 Adrian Bush Appreciation Day was approved with a motion by Councilwoman Gang and Councilman Paige. All In Favor – Carried.

* Resolution # 12-2023 Increase Revenue and Appropriations in 2023 Budget for CHIPS as follows:

Increase DB 3501.4 CHIPS Revenue	\$141,063.73
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Increase DB 51122.4 Permanent Improvements CE \$141,063.73

was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

* Agreement to Spend Highway Funds (revised to reflect final CHIPS \$) was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor - Carried

* Code change to add Adaptive Reuse Permit. No action taken.

* Zoning District changes on the following North Main Street properties:

<u>Tax Map ID</u>	<u>Address</u>	<u>From</u>	<u>To</u>
32.067-3-2	N Main St	R-H	C-H
32.067-3-10.2	2A N Main St	R-H	C-H
32.067-3-10.1	4 N Main St	R-H	C-H
32.004-2-27.111	CR 47	R-H	C-H

were approved with a motion by Supervisor Pernice and Councilwoman Gang. All In Favor - Carried

PUBLIC COMMENTS

- St Law Co Sheriff candidate Sean O'Brien gave an overview of himself and his candidacy. Offered to answer any questions from the board and attendees.

COUNCIL COMMENTS

Councilwoman Gang – Free Rabies Clinic is Thursday May 25th at the Arena.

Councilman Purvis – none

Councilman Paige – none

APPROVAL OF BILLS

*The May Abstract of Vouchers in the amount of \$122,218.96 along with additional vouchers from:

- CST Group \$2,144.00
- St Law Co Municipal Clerk's Association \$60.00

were reviewed and approved for payment with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

PUBLIC COMMENTS

none

ADJOURNMENT

The meeting was adjourned with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Richard Bump
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige

Dated: May 23, 2023

Jill M. Molnar – Norfolk Town Clerk